



**EDUCATION ACHIEVEMENT AUTHORITY OF MICHIGAN (EAA)
SAFE SCHOOLS/HEALTHY STUDENTS
MENTAL HEALTH IMPLEMENTATION SPECIALIST
JOB DESCRIPTION**

The Mental Health Implementation Specialist is a full-time role responsible for assisting with the implementation of the Safe Schools/Healthy Students Grant, including the implementation of the Evidenced based programs and services. Work closely with the SS/HS Project Manager, and other Mental Health Implementation Specialists to ensure implementation is moving in accordance with the project timeline. The Implementation Specialist reports to the Safe Schools/Healthy Students Project Manager and works closely with School Administrators, Community Management Team and other Mental Health Implementation Specialists to assist with implementation and dissemination efforts for SS/HS.

Duties include:

- Train teachers, administrators, and support staff to recognize stresses that may lead to mental health problems as well as early signs of mental illness and referring for mental health services.
- Coordinate mental health program referrals, prevention strategies and mental health services by using written protocols, monitoring for adherence, and evaluated for effectiveness.
- Coordinates services with staff and community agencies to assure that a continuum of services is provided to students.
- Serve as a liaison between the schools and community services available for students.
- Provide training for teachers on the roles of all the various mental health professionals who work with students and define roles so they are understood by students, families, all school staff members, and the mental health professionals themselves.
- Work with school staff to implement a 3-tiered model of services tailoring interventions to fit the specific needs of students.
- Ensure that referral systems are available for each identified modes of therapy so that students and families receive the mode of therapy most appropriate to their needs.
- Work with the SS/HS project manager, school administrators, and other mental health specialists to develop practices and protocols specific to effective implementation of the chosen EBP.
- Provide expertise and guidance on implementing evidenced based programs and services in the school settings to promote the effective and consistent implementation of EBPs.
- Collaborate with state evaluator to assure that the objective of broad based EBP training, coaching, and practice integration is achieved and continuously measured.
- Work with local implementation teams, administrators and participating agencies to establish comprehensive implementation/execution plans.
- Provide training, coaching, and ongoing feedback to staff and facilitate the selection and development of individuals to become trainers and coaches in order to develop long-term, internally sustainable infrastructures.



- Consult with teachers and provide opportunities for them to explore specific difficult situations or student behaviors and review school policies, programs, and protocols related to mental health.
- Serve as a resource person on the educational, physical, emotional, or social growth of the student.
- Work cooperatively with the school staff to provide a continuous flow of information concerning student needs.
- Staff a subcommittee of the SSHS Community Management Team for Element 2: Promoting Mental, Emotional and Behavioral Health and Element 4: Preventing Behavioral Health Problems, including substance abuse.
- Help to develop of training materials and implementation supports including online modules, webinars, and in-person training workshops
- Lead or co-lead specific trainings
- Collect data through surveys, interviews, and focus groups
- Conduct fidelity assessments
- Participate in in-service programs.
- Attend workshops and participate in local, state and national professional organizations.
- Utilize and share information in professional development programs.
- Conduct parent meetings and home visits as needed.
- Provide crisis counseling and consultation to students.
- Conference with students, teachers, and parents concerning working together for improvement.
- Confidentiality of health information should be maintained, as mandated by law.

Qualifications: Any combination equivalent to a Master's degree with appropriate licensure. Experience providing and/or implementing prevention and mental health and services is required. Experience implementing evidenced based programs or best practices and prevention certification is highly desirable. Extensive clinical experience with children, youth and families in school and community based settings.

Work Year, Hours & Compensation:

\$55,000.00 per year, 40 hour work week Grant Funded Position- 2 Full Time Positions (1) Part-time Position
260 Office work days with Voluntary Health Insurance Benefits are available for purchase by full-time employees.

Application Procedure:

Letter of Interest and Resume must be submitted to: Carla West
Eaajobs@eaaofmichigan.org

Application Timeline Until Filled.

It is our policy to provide equal employment opportunities to all qualified persons in hiring, promotion, transfer, discharge, pay, benefits and all other aspects of employment, without regard to age, height, weight, pregnancy, race, color, religion, gender, national origin, citizenship, marital status, disability, or other classification protected by state and federal laws.

